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9th December 2019

Dear Parents/Guardians,

I am writing to inform you that Mrs Yvonne Goodier will be reducing her hours after Christmas to Monday, Tuesday and Wednesday only. We have just appointed Mrs Jamie Collier to join Yellow Class to teach the remaining Thursday and Friday. Mrs Collier has taught Year 2 in previous schools and I'm certain her skill set will complement the year 2 team; we look forward to welcoming her in January.

I also want to reassure you that both Mrs Collier and Mrs Goodier will have time, before January, to discuss planning and provision for the children.

If you have any questions, please don't hesitate to come and ask.

Kind regards

Mr Preece
Executive Head Teacher